

At Phocas we want you to **'feel good about data'**. Our Implementations experts will work in partnership with you to deliver your project as quickly as possible so that you can benefit from great insight into your business data.

This project overview provides a guide to a 'typical' implementation outline, what you can expect and who needs to be involved. Not all projects are equal, and your specific project timeline will be dependent on the products purchased and stakeholder availability. We will share more detailed timelines as your project progresses.

Timeline	Project Milestone	Personnel required
Week 1-2	Kick off meeting <ul style="list-style-type: none"> Meet your Phocas Team Review and confirm project scope (SOW), project plan and timelines. Confirm/test access 	<ul style="list-style-type: none"> Customer project sponsor Customer Admins Phocas Adoption Consultant Phocas Sales/Pre Sales Consultant
Stage 1		
Week 2-4	Creating your Phocas Cloud Environment and Connecting to your Data <ul style="list-style-type: none"> Create individual Phocas platform and data storage via our secure cloud environment Install and configure Phocas Sync and Database builds 	<ul style="list-style-type: none"> Phocas Adoption Consultant Phocas Activation Consultant
Week 3-5	High Level Validation and Tests Customer Acquired Reports	<ul style="list-style-type: none"> Phocas Adoption Consultant Phocas Activation Consultant
Week 4-7	Data validation <ul style="list-style-type: none"> Access provided to your Stage 1 Database Database validation training Customer validation/consultant modification meetings 	<ul style="list-style-type: none"> Customer project Sponsor Customer Departmental specialists Phocas Adoption Consultant Phocas Activation Consultant
Week 5-8	Project Stage 1 sign off Introduction of Customer Success Consultant	<ul style="list-style-type: none"> Customer project Sponsor Phocas Adoption Consultant Customer Success Consultant
Week 6-9	Training <ul style="list-style-type: none"> Administrator Training Phocas 101 Training 	<ul style="list-style-type: none"> All licensed users Administrators Phocas Training Resource
Using all your Products		
Week 7-10 onwards	Implementation Depending on the complexity of your project and the products purchased, we will move through remaining Databases/Products in agreed priority order.	<ul style="list-style-type: none"> Customer project Sponsor Customer Departmental specialists Phocas Adoption Consultant Phocas Activation Consultant
	Training Training provided for each additional Product	<ul style="list-style-type: none"> All licensed users Phocas Training Resource Customer Success Consultant

The timeline of stages outlined above relies on the timely flow of information and communication. Delays in gaining access to the data and scheduling meetings will result in the overall project completion and sign off being delayed.

Billing timelines are not linked to project delivery and are applied as per your agreement terms. If you have queries during your project our team are here to support you.

*The timelines shown are estimates. The actual timeline for your project will be created and reviewed with you by your Adoption Consultant.